



The development of a joint program between Wako Kokusai High School, Wako, Saitama, Japan and Lower Columbia College, Longview, WA, USA

(12 November, 2019)

Whereas, Wako Kokusai High School and Lower Columbia College share the common goals of promoting and facilitating international student exchange and cross-cultural understanding for their students.

The two academic institutions intend to establish a joint program for international students as follows:

A. Two parties in collaboration:

- Wako Kokusai High School (hereafter referred to as WKHS)
- Lower Columbia College (hereafter referred to as LCC)

B. Goals of collaboration:

1. To enrich educational opportunities and exchange.
2. To develop and promote cultural education for students.
3. To develop a partnership where WKHS international students are able to take English language and college-level classes at LCC.
4. To provide a pathway for students to successfully pursue higher-education in the USA.

C. Possibilities of the WKHS -LCC collaborative project

In this partnership, the two academic institutions will explore possibilities for:

1. Pathways for WKHS students to study in the USA.
2. Development of resources in support of students.
3. Development of a degree pathway allowing for students to complete English language, and college-level classes towards their degree objectives.

D. Each party's responsibilities:

Responsibilities of WKHS

1. Promote and recruit for the Lower Columbia College program.
2. Create and/or distribute advertising and recruitment materials in conjunction with LCC for the promotion of the program.



3. Assist LCC international programs to communicate and follow up with the application process for interested students.
4. Work with LCC to establish appropriate course selection for students' desired plan of study.
5. Work with LCC to assist students with the application, admission and visa process for study in the USA.

Responsibilities of LCC

1. Work with WKHS to assist students with course scheduling, and academic advising.
2. Provide WKHS students access to all available LCC student facilities and activities.
3. Provide English placement testing and progress reports for WKHS students.
4. Provide billing statements and transcripts to the students.
5. Assist with the application and transfer process, and waiver of any associated application fees.
6. Assist WKHS and students with the visa and international student requirements for study in the USA.
7. Provide work-study opportunities for WKHS students of at least 5 hours per week while they are enrolled at LCC.
8. Secure housing for WKHS students.

E. Agreement between WKHS and LCC:

This agreement becomes effective upon signing by the representatives of WKHS and LCC, and will remain valid for 5 years, renewable with agreement by both parties.

This agreement is made in four copies, two in English and two in Japanese, each bearing the same legal effectiveness. WKHS and LCC will each receive two copies, one in each language,